**Farnham Parish Council**

**Minutes of an Extraordinary Meeting of Farnham Parish Council**

 **held in the Museum on Tuesday 12th July 2016**

**Present:** Chair Penny Everard(PE), Vice Chair Gail Sadd (GS),Cllr Ned Miller (NM), Cllr Roy Vincent RV, Cllr Roy Bartlett RB, Clerk/Cllr Tracey Hartles(TH).

**In Attendance:** Piers Brown – District Councillor

**16/07/01 Apologies**: Vicky Forbes

**16/07/02** Declarations of Interest & Requests for Dispensation: None

**16/07/03** Parish Website. Cllr Gail Sadd had received 3 x quotes for the Parish Website that is now required by law. The quote the council has accepted is from ‘Parish Council Websites’ the total cost for the set up is £360.00. The annual web hosting is £120.00. Nominated by Cllr Roy Vincent. Seconded by Ned Miller.

Gail will apply for a grant from ‘Public Funding’ hopefully we may be able to cover the costs of the Website.

**16/07/04**. Parish Clerk Vacancy. Due to work commitments Tracey Hartles our Parish Clerk/RFO gave a verbal resignation to be followed in writing. Tracey has agreed to help until another Clerk can take on the job. PE will follow up on two possible candidates.

The meeting closed at 8.30pm

Signed

Dated