

WINFRITH NEWBURGH & EAST KNIGHTON PARISH COUNCIL

Minutes

Monday 11th May 2020

Annual Meeting

Via Zoom

Starting at 7pm

Draft copy

Councillors present

Nic Johnson (chairman), Brenda Mustoe (vice-chair), Amanda Williams, Richard Barrett and Andy Muir.

Clerk – Mandy Stephens

Parishioners present 3

This meeting was held via Zoom. The clerk welcomed everyone and asked that they all put their microphones on silent. If anyone wished to speak to raise their hands and wait until asked to speak. Cllrs were asked to raise a thumb when voting.

This meeting will be recorded.

1. Apologies

1. Received from Cllr Charles Smith.

2. Election of Chairperson and Vice Chair

2. The clerk asked if anyone would like to stand as Chairperson. No one wished to so Cllr Nic Johnson said he was happy to continue for another year.

3. Proposed by Cllr Mustoe and seconded by Cllr Muir

4. The clerk asked if anyone wished to stand as Vice-Chair. No one wished to so Cllr Brenda Mustoe said she was happy to continue for another year.

5. Proposed by Cllr Barrett and seconded by Cllr Williams.

3. Parishioners open forum

6. The Chairman invited the parishioners to speak for no more than 5 mins on agenda or non- agenda items.

7. A parishioner wanted to speak about Blueberry farm. The Chairman said he would invite them to speak under the relevant agenda item.

4. Minutes – 9th March 2020

8. The Chairman asked the Cllrs if they agreed the above minutes.

9. They all agreed so the Chairman signed them both off as a true record.

5. Declaration of interest

10. None.

6. Matters arising

11. None.

7. Dorset Cllrs reports

12.. No reports.

8. Plans to develop land adjacent to the Red Lion public house

13. Nothing new to report at this meeting.

9. Tree planning

14. Brook House – various tree works

15. The council raised no objections to this application.

10. Planning application

16. None.

11. Speed watch report

17. Nothing new to report at this meeting. This has been put on hold due to the Coronavirus.

12. Traffic through the village

18. Nothing new to report at this meeting. This has been put on hold due to the Coronavirus.

13. Defibrillator

19. The group are currently looking into raising funds.

14. Damage to the high fence line on Water Lane

20. This has now been completed and can come off the agenda.

15. Up-date on the telephone box repairs

21. Nothing further to report at this meeting.

16. VE Celebrations

22. Sadly this had to be cancelled due to the Coronavirus. This can now come off the agenda.

17. Amendments to the Standing Orders (Retrospective)

23. As there was no meeting in April due to the Coronavirus the council drew up an amendment to enable them to conduct council business without having a meeting. The full council agreed to this amendment in April. The amendment is attached.

18. Proposed Blueberry Farm & adjacent field.

24. The Chairman made comment that a lot of rumours are going around about this item, and that the council need to be clear what is correct.

The Chairman invited the parishioner to speak. They said the facts are that there is a static caravan on a hard base and a shepherd's hut on the lower field and a hard-standing track and another static caravan on the upper field. They said they have been in touch with the planning officer on several occasions, but nothing has been done so far.

It was also stated that the caravan has been lived in over a weekend.

Cllr Mustoe said it is a clear contravention of planning and has been there for a long time. She proposed that the council write to the planners and ask for a response to what they are doing about the contravention of the two static caravans and track.

The clerk explained that she had sent emails and left messages but had no reply to date from the planning officer.

25. After a discussion the full council agreed for the clerk to write to the planning officer.

19. Parish Council Audit

26. The clerk asked the council if they agree to sign the certificate of exemption form for the Audit. The council can do this as their income does not exceed £25,000. This would then exempt them from the Limited Assurance Review which would cost £200 plus vat.

27. The full council agreed.

28. The clerk is pleased to say that Mr Hogg has agreed to check the books again this year.

20. Committee Reports

Daptc (Dorset Association of Parish & Town Councils)

29 Daptc have been very efficient in keeping the council up to date about Covid-19

Rights of Way

30. Nothing new to report.

Transport

31. Nothing new to report.

Flood Plan

32. Parishioner was thanked for clearing the falling Ivy from the stream by their property.

Village hall

33. This has been closed due to the Coronavirus.

Playground / recreation

34. The playground has been closed due to the Coronavirus.

Tree & Hedgerow

35. Nothing new to report at this meeting.

Village maintenance

36. Cllr Muir updates. Repair to the crown yard sign is still on going. The sign at Wynards Farm for the bridle way has been removed and will be replaced when a new post has been bought.

Stake holder

37. Magnox have produced a grant for anyone who needs help connected to the Coronavirus. They have also sent some of their own PPE to the NHS.

21. Clerk's monthly financial report & general report

38. The clerk issued the financial report.

39. Proposed by Cllr Mustoe and seconded by Cllr Muir.

40. Three cheques needed to be signed. They were for A Stephens wages (£343.39 which includes stationary), Wessex ground services (£411.23) and Daptc (£20.00 Zoom training for the Chair and clerk)

41. Proposed by Cllr Williams and seconded by Cllr Muir.

22. Correspondence

42. Nothing new to report

23. Matters of interest & Information

43. The clerk informed the Cllrs that she had received nine phone calls asking for help from picking up prescriptions to dog food. The clerk dealt with them herself apart from one which Cllr Williams dealt with.

44. Parishioner asked about information about the Solar Farm. To date nothing has come through yet regarding this.

24. Items for the next agenda

45. None

25. Date of next meeting

Monday 8th June 2020

The Chairman closed the meeting at 19.45hrs.

