

# **WINFRITH NEWBURGH & EAST KNIGHTON PARISH COUNCIL**

## **Minutes**

**Monday 12<sup>th</sup> April 2021**

Via Zoom

Starting at 7pm

### **Present**

Councillors; Nic Johnson (chairman), Brenda Mustoe (vice-chair), Andy Muir, Mark Morley, Charles Smith, John Yonwin and Laura Miller (Dorset Cllr)

Clerk; Irene Atkins.

Parishioners; Pat Yonwin

### **1. Apologies**

1. None

### **2. Parishioners open forum**

Cllr BM detailed Brian Rigler emailed concerns;

3. The notice board has been removed from near the Countryman and had not been updated in a long time. Cllrs agreed to get a quote for repairing or replacing. Cllr NJ to get quotes.

4. Footpath at Priors Lawn is not being looked after. Cllr AM to take a look and report to highways.

5. Access to playing field still needs to be sorted out. Cllr NJ to write to the Weld Estate to clarify this and talk about an extension if any fund raising is to be done for the children's playground. There is no formal agreed access detail in the lease at either end. The pub end is the only sensible access because of the small bridge at the other side. Cllr BM said Hall and Woodhouse would not put a covenant on the sale of the land to continue the informal agreement of access.

6. Cllr BM also detailed the email from Jane Tidman about summer road closure and how that impacts East Knighton Lane. Cllr LM will work with Highways to strengthen signage should closures happen. Cllr NJ said that barriers require more legislation and would just move the problem to School lane.

### **3. Minutes – 08<sup>th</sup> Mar 2021**

7. The Chairman asked the Cllrs if they agreed the minutes. The full council agreed so the Chairman signed them off as a true record.

### **4. Declaration of interest**

8. None

### **5. Matters arising**

9. None

### **6. Dorset Cllrs reports**

10. Update from Cllr LM. Cllr PW has shared his report, this includes updates on the Parish Council Governance review happening Aug to Oct. Plug for Foster Careers, Laptop update, 97% of children have gone back to school. Free PPE for unpaid careers. Concerns over face-to-face council meeting after May 7<sup>th</sup>, Tips, Domestic abuse, Clearway from Winfrith to Lulworth and the signs being put slightly in the wrong place at Daggars Gate – locals will still be able to dog walk early morning there. Cllr NJ expressed concerns over the face-to-face meeting especially as the village Hall can't open by 7<sup>th</sup> May. The PC meeting next month on the 10<sup>th</sup> May will remain by Zoom.

### **7. Tree planning**

11. None

### **8. Planning application**

12. Gibraltar Cottages. Awaiting a response.

### **9. Speed watch report**

13. Cllr BM confirmed that it will restart on 13<sup>th</sup> April but filling the rota is proving difficult as training of new recruits is still awaited.

### **10. Traffic through the village and resurfacing.**

14. Cllr BM had seen on the Facebook page that work is due to start on 19<sup>th</sup> April but no signs have gone up yet. The team that did it in Wool were very considerate and it was reported residents were pleased. BM has informed Winfrith Village Stores.

### **11. To agree to costs for the 20 is plenty signage through the village.**

15. Cllr NJ said this was in hand. Cllr MM wanted this to be completed by May half term as it's likely to be busy. Amount agreed at £800 and Cllr NJ and Cllr AM to place the order now.

### **12. 20MPH SPEED LIMIT THROUGH THE VILLAGE**

16. Cllr BM has heard nothing and will chase Cllr LM on where it's at and who to communicate with. Bere Regis had its application turned down although that was a main road.

### **13. Defibrillator**

17. Pat Yonwin confirmed that 3 more had been ordered and should be in place during May.

### **14. Emergency plan for the village**

18. Cllr BM is working on this and Cllr MM has offered to assist. GDPR is a bureaucratic process. Cllr AM queried sharing details with charities and local organisations. Cllr MM detailed the requirement that the Cllrs and Clerk were responsible for removing details from personal equipment upon resignation. The new website could include an official email address rather than a personal one. Cllr NJ asked for a vote to accept GDPR proposal documents – unanimous.

### **15. The children's play area on the playing field and the pavilion.**

19. IA to order checklist for weekly inspections from Playsafe.

20. Cllr BM suggested that a checklist of who should be doing what and when as part of the Parish Council activities. So a jobs list of who is responsible for what and when. Cllr JY volunteered to do this.

#### **16. Repair to the parish council notice board**

21. Dealt with at AGM but will be painted as soon as the weather is a bit better.

#### **17. Playing Field Lease**

22. Cllr NJ to write to the Weld estate to clarify access and extension

#### **18. Update on the land at Colehill Drive**

23. Cllr NJ now happy that Planning seem to be responding and wanted Mr Hill to understand the legalities the council needed to go through. Cllr CS mentioned that the caravan still needs to be removed

#### **19. Website**

24. Cllr MM will make enquires and progress this as at this moment in time what is there contravene GDPR. Cllr NJ is working independently of the PC to resurrect the village website set up originally by Lyn Pullen. Cllr NJ said that the village website and PC website would only be linked for minutes, agendas and contact details. Cllr MM said the Dorset Council link had old contact details included so again GDPR not adhered to. Cllr JY to work with Cllr MM to included publicity.

#### **20. Committee Reports**

Daptc (Dorset Association of Parish & Town Councils)

25. Dealt with at AGM

Rights of Way

26. Dealt with at AGM

Transport

27. Dealt with at AGM

Flood Plan

28. Dealt with at AGM

Village hall

29. Dealt with at AGM

Playground / recreation

30. Dealt with at AGM

Tree & Hedgerow

31. Dealt with at AGM

Village maintenance

32. Cllr AM had a quote for the Gate repairs estimated at £290 for materials and labour. Cllr BM Didn't think this there were Public Liability issues here and will approach the community to see if there were local volunteers to assist with this. Point to note was that if any works were going to be over £500 then 3 quotes had to be obtained.

Stake holder

33. Dealt with at AGM

## **21. Clerk's monthly financial report & general report**

34. The clerk issued the financial report for the last financial year and the month to 12<sup>th</sup> April.

35. One cheque needed to be signed. Wessex Ground Services (£411.23) Cllr NJ agreed to sign the cheque.

36. The clerk to resend in the VAT reclaim electronically as HMRC wanted it dated 31<sup>st</sup> as of March 2021.

## **22. Correspondence**

37. None

## **23. Matters of interest & Information**

38. Cllr BM has bid for 3 benches from Magnox, 2 for the Riverside walk and 1 at the children's playground

## **24. Items for the next agenda**

39. Cllr MM would like Summer visitor planning added to the next agenda. A rota for manning barricades etc. to avoid disputes with the public. Cllr BM volunteered to formulate a starter email on this.

## **24. Date of next meeting**

Monday 10<sup>th</sup> May 2021

The Chairman closed the meeting at 20.23hrs.