|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **HOLWELL PARISH COUNCIL** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **BANK RECONCILIATION** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **FINANCIAL YEAR ENDING 31 MARCH 2018** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **PREPARED BY - Sarah Mitchell - Parish Clerk and Responsible Finance Officer** |  |  |
|  |  |  |  |  |  |  |  |  |  |
| DATE - 24 April 2018 |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Balance per bank statements as at 31 March 2018 |  |  |  |  |  |
|  |  |  |  |  | No1 Bank A/C |  | 7233.95 |  |
|  |  |  |  |  | No2 Bank A/C |  | 1026.72 |  |
|  |  |  |  |  | NSB |  |  | 286.56 |  |
|  |  |  |  |  | **Total** |  |  | **8547.23** |  |
|  |  |  |  |  |  |  |  |  |  |
| Less: any unpresented chques at 31 March 2018 |  |  |  |  |  |
|  |  |  |  |  | No1 - 509 | 112.00 |  |  |  |
|  |  |  |  |  | No1 - 510 | 17.99 |  |  |  |
|  |  |  |  |  | No1 - 514 | 250.90 |  |  |  |
|  |  |  |  |  | No2 - 18 | 4.00 |  |  |  |
|  |  |  |  |  | No2 - 19 | 96.00 |  |  |  |
|  |  |  |  |  | No2 - 22 | 14.78 |  |  |  |
|  |  |  |  |  | No2 - 23 | 727.20 |  |  |  |
|  |  |  |  |  | No2 - 24 | 96.00 |  |  |  |
|  |  |  |  |  | **Total** |  |  | **1318.87** |  |
|  |  |  |  |  |  |  |  |  |  |
| Add: any un-banked cash at 31 March 2018 |  |  |  |  |  |
|  |  |  |  |  | **Total** |  |  | **0.00** |  |
|  |  |  |  |  |  |  |  |  |  |
| **Net balances as at 31 March 2018** |  |  |  |  | **7228.36** |  |
|  |  |  |  |  |  |  |  |  |  |
| The net balances reconcile to the Cash Book receipts and payments account) for the year, as follows: |
|  |  |  |  |  |  |  |  |  |  |
| **CASH BOOK** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Opening Balance 1 April 2017 |  |  |  |  |  | 6343.44 |  |
|  |  |  |  |  |  |  |  |  |  |
| Add receipts in the year |  |  |  |  |  | 9979.69 |  |
|  |  |  |  |  |  |  |  |  |  |
| Less Payments in the year |  |  |  |  |  | 9094.77 |  |
|  |  |  |  |  |  |  |  |  |  |
| **Closing balance per cash book as on 31 March 2018** |  |  | **7228.36** |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |