

# WINFRITH NEWBURGH & EAST KNIGHTON PARISH COUNCIL

Monday 10<sup>th</sup> January 2022

Village Hall Starting at 7pm

Minutes

## **Present**

Councillors: Brenda Mustoe (Chairperson), John Yonwin (Vice Chair), Mark Morley, Charles Smith and Andy Muir.

Clerk: Irene Atkins

Parishioners: Jim and Pat Pettit, Andy Turney.

### **1. APOLOGIES**

323 Cllr Laura Miller

### **2. PARISHIONERS' OPEN FORUM**

324 None

### **3. Minutes – 13<sup>th</sup> December 2021**

325. These were accepted as a true and accurate record.

### **4. DECLARATIONS OF INTEREST**

325. No declarations of interest were made by Councillors present.

### **5. MATTERS ARISING**

326. Resignation of Cllr Kirby

### **6. DORSET COUNCILLORS' REPORT**

327. Cllr Peter Wharf filed the report with the Clerk, this has been distributed out. **Action Cllr BM** to chase Cllr LM on the toolkit again for 20mph.

### **7. TREE PLANNING APPLICATIONS**

328. Malt House – no objections.

### **8. PLANNING APPLICATIONS - None**

### **9. TRAFFIC**

329. Cllr BM noted that there will be a change to the Highway code that requires drivers to reduce speed and give distance to pedestrians in areas where there are no pavements.

### **10. EMERGENCY PLAN.**

330. This will come off the agenda and move to website.

### **11. CHILDRENS' PLAY AREA & PAVILION – Cllr JY reported**

331. Playing Field Committee:

Committee Meeting will be held Wednesday 12<sup>th</sup> January 2022. Jim Pettit has joined the Committee as Secretary and Paul Nelson is handing over the Secretarial aspects to Jim. Paul Nelson has been asking for further people to join the Committee and he will advise of his success at the Committee meeting. On the Committee currently Paul Nelson, Cllr JY, Eddie Morrison and now Jim Pettit.

332. Pavilion:

Thanks to Cllr AM for his help in drawing up (and prioritizing) a schedule of outstanding items regarding the pavilion refurb. The Pavilion is usable now but further works require further fund raising. One or two volunteers are coming forward locally to help with works such as painting.

333. Fund raising:

Item in the January Parish News appealing for support. Results will be known on Wednesday 12<sup>th</sup> January.

334. Constitution of the Playing field Committee:

Work on revising the Constitution is underway and before this is finalized by the Playing field lease.

335: Field Committee

The Parish Councilors will be asked for input and clearance to sign off.

336: Accounts and report from the Treasurer / Chairman:

These will be issued to the Committee on 12<sup>th</sup> January 2022.

337. Play equipment maintenance:

Monthly checks ongoing. Contact established with playground swing manufacturer to secure replacement wooden support column. Will bring the quote of the replacement support to the Council for clearance asap.

338. Waste bins: Being cleared regularly

339. Wifi cable laying around perimeter of the Playing Field: Worked commenced 10<sup>th</sup> January.

340. Andy Turney asked that the Cricket pitch be included in the grass cutting and it is once a year but can be included in the next tender. Barry Gazely may be interested in setting up the Cricket team again.

341. Pat and Jim mentioned that the base of the trees over in the field needed some maintenance work and clearing. Cllr JY mentioned that Pat is friends with an Arborist as this may need to be a professional job. Cllr JY would seek an opinion.

## **12. PLAYING FIELD LEASE**

342. The Weld Estate: Cllr JY have been chasing and chasing / leaving messages etc. Having now phoned the Estate Office, our contact Rosalyn Chandler has left. Her successor is soon to be appointed and will be in contact.

## **13. ENGAGING WITH THE COMMUNITY.**

343. Cllr MM mentioned there are challenges with getting access to the Facebook group. Cllr MM to attend the DAPTC Comms course. **Action Cllr MM** to supply a date to the clerk so this can be booked.

#### **14. WEBSITE.**

344. Cllr MM asked that the Financials go onto the Website. **Action Clerk** Flood Plan will be added to the Website as soon as it's received. **Action Cllr BM**

#### **15. PLATINUM JUBILEE**

345. Cllr BM Is working on the Electricity and WiFi providers. Oli Titterington to quote. Cllr MM will also gets some quotes. Cllr AM suggested the Marquee provider may also quote. Cllr BM has said there will be a Barn dance on the Friday. Cllr BM asked for approval to spend £500 on the Band and Calling for the Friday night and recoup by selling tickets. Approved.

346. Thanks to Pete Bridle and Andy for removing the old tractor shed on the recreation ground.

347. Jubilee Garden Pat will visit Bex to find out what work has already been done. Cllr CS will talk to Jen and then they will share preliminary ideas.

#### **16. PRECEPT.**

348. Precept request to increase by 3% - Approved. **ACTION CLERK**

#### **17. COMMUNITY VOLUNTEER AWARDS.**

349. Nomination agreed as The Wareham Vaccination Hub. **ACTION CLERK**

#### **18. COMMITTEE REPORTS**

350. **DAPTC.** Cllr MM Nothing else to report.

351. **Rights of Way.** Cllr CS reported lots of mud everywhere but that the time of year. There should be a site visit about the collapse of the river bank and the actual state of the River all the way with Paul Kitchen and the Environment Agency **ACTION Cllr BM.** Pat also asked about the bridge and the wall at the back of Winfrith House as that is in a bad state. Cllr CS also mentioned the wall at tree on the riverbank at Marley House.

352. **Community Engagement.** This had been dealt with earlier in the meeting.

353. **Flood Plan.** **ACTION Cllr BM** to provide the plan to Cllr MM to be uploaded onto the website.

354. **Village Hall** Cllr JY reported that Jim Pettit has joined the committee as a Trustee. Yoga has returned with the possibility of another class shortly. The Panto has been delayed to 1<sup>st</sup> and 2<sup>nd</sup> April.

355. **Playing Field** Cllr JY already covered this.

354. **Playground Strategic Plan.** Who is now handling this? - to be decided

355. **Trees and Hedgerows.** Cllr AM. Cracked wall at Crown Yard, School Lane. There has been a site visit on 5<sup>th</sup> January and it is being handed over to Property. Cllr BM asked that 2 signs saying 'By order of the Parish Council be removed. **ACTION Cllr AM.** The Tractor shed has gone. The repairs for the old notice board from The Countryman

have been costed out at £88.18. The expenditure is approved. The 2 banners at each end of the village have been taken down. Lucy Sisman to help with the revamp.

356. **Stakeholder.** The former chairman Nic Johnson is still registered as the PC representative and is happy to continue this and report to Cllr BM.

#### **19. CLERK'S MONTHLY FINANCIAL REPORT AND GENERAL REPORT.**

357. 100720 £419.46 Wessex Ground Services – village maintenance has been authorised.

£88 for Notice Board repairs approved.

£174 for Dogs bags approved.

£5,000 transfer from Nationwide into the new Lloyds account approved. This will enable the PC to start to use this account for the Website, salaries and bills. **ACTION CLERK.**

#### **20. CORRESPONDENCE.**

358. None

#### **21. MATTERS OF INTEREST AND INFORMATION.**

359. None

#### **22. ITEMS FOR THE NEXT AGENDA.**

360. Maintenance contractor retender. The last tender can be used as a statement of work **ACTION CLERK.** The process will involve a walk around with 2 councilors present, 3 sealed bids with references provided.

**The Meeting closed at 20:30.**

#### **23. DATE OF THE NEXT MEETING**

The next meeting will be Monday 7<sup>th</sup> February 2022

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