

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 20 January 2021

**Venue:** Remote meeting – Google meet. <https://meet.google.com/fau-xvtb-zdx>

**Present:** Cllr Hewitt, Cllr Gredley, Cllr Barrett and Cllr Sullivan

**In attendance:** County Councillor Somper and Mr Jason MacIntosh

Agenda item	Discussion points	Action
1. Apologies	None received.	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 16 December 2020 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Sullivan and seconded by Cllr Gredley.	
3. Chairman's announcements	No announcements or updates for this meeting.	
4. Declaration of Interests	None taken.	
5. Matters Arising  <a href="http://demo2.server1.wcagwebsites.org/">http://demo2.server1.wcagwebsites.org/</a>	<p>a. Cllr Hewitt unable to discuss the offer to the Shroton community from Wessex Internet due to the absence of Cllr Gibson Fleming.</p> <p>b. Cllr Barrett and Clerk - The DAPTC response to Clerk's 17 December 2020 email advised that the 'Aubergine' project had developed and that the council could join the project. A short summary of the offer and a demonstration of the website were made available to the council. The estimated annual cost approx. £240 inc. VAT, with no cost for the domain name as any parishes would be sitting under one domain name, with potential additional costs related to whether dedicated email accounts for the councillors are required. Training would be given and Cllr Barrett to contact the 'Aubergine' team to determine the first steps. Clerk offered to assist Cllr Barrett with start-up.</p> <p>c. Cllr Somper - consultation for the Dorset Local Plan – a collective response from the council is anticipated after February 2021. The Clerk has promoted access to the consultation with links for the residents on the Parish website, noticeboard and village communication facilities. Cllr Sullivan reminded the council of a presentation he attended for the Local Plan review (February 2020) and the option for community led affordable homes scheme; Cllr Sullivan advised that The Local Plan is in line with what was presented at this session.</p>	Cllr Barrett and Clerk for February meeting

	<p>d. Cllr Hewitt is continuing to research replacement Play Area Inspectors after the announcement in December 2020 that N W Adams Engineering Services will no longer be the play inspection operative RPII (Register of Play Inspectors International) for the Glebe play area.</p> <p>e. The council briefly discussed the response from Steve Maros (Dorset Council Arboricultural) to the Clerk's email 17 December 2020 about the regularity of inspections of the Lombardy Poplar trees (TPO 533/2015). Clerk to contact the council's insurance company for additional recommendations and insurance considerations.</p>	<p>Cllr Hewitt – February meeting</p> <p>Clerk – February agenda</p>
<p>6. Democratic Period - Dorset Council &amp; Parish Council</p>	<p><b>County Cllr Somper</b> provided the Clerk with her monthly report for January 2021 prior to the meeting. The following points for note and reference: <b>COVID19</b> - There has been a very sharp uplift in the number of confirmed cases of Covid across the county, including the villages in the Hill Forts Ward. The Key Messages from Dorset Council, Dorset CCG and Public Health Dorset are:</p> <ul style="list-style-type: none"> <li>• Now is the most difficult time for the NHS and our local care sector than throughout the whole of the pandemic</li> <li>• Local NHS and public services will be overwhelmed unless everyone stays at home</li> <li>• The variant of the virus is much more transmissible than previously</li> <li>• Check regularly with Public Health Dorset website for up-to-date factual information.</li> </ul> <p>It is important for all Parish Councillors to use the community leadership roles to emphasise the gravity of the current situation and urge everyone to hold the line until we have different messaging from national and local government. <b>The Vaccine</b> - Dorset Council has launched a locally supported contact tracing system to support the national NHS Test and Trace to contact local residents who need to be tested with a mobile testing unit available in the car park at Sturminster Newton from 11<sup>th</sup> January. Tests can be booked using the online portal <a href="http://www.gov.uk/get-coronavirus-test-or-by-calling-111">www.gov.uk/get-coronavirus-test-or-by-calling-111</a>. <b>Volunteering</b> - Anyone who is interested in volunteering (even a few hours a week) can contact the Volunteer Centre and sign up. <a href="https://www.volunteeringdorset.org.uk/">https://www.volunteeringdorset.org.uk/</a></p> <p><b>Warning of SCAMS</b> - It has been reported there are a number of vaccine related scams that target people by phone and by email. Dorset Police are issuing warnings. No one should or need to pay for a vaccination. <b>Schools</b> - Dorset schools remain open for children of critical workers and for vulnerable children. Early years provisions, special schools and learning centres can remain open to all children. <b>Blandford Household Recycling Centre</b> A consultation is underway about plans to build a new, improved HRC on the Sunrise Industrial Estate. The new centre will be purpose built, waste management that will provide easier access for the public, with separate areas for cars and larger vehicles and a safer cleaning space.</p> <p><b>Dorset Council Local Plan</b> A public consultation (18 Jan – 15 March 2021) on the draft new Local Plan has commenced. Once adopted the plan will guide decisions on planning applications across Dorset for the next 15 years. The Local Plan sets out the housing numbers to meet local need, outlines the strategy for growth and development across the area whilst ensuring it is of the right quality and includes the necessary infrastructure such as schools, shops and leisure and community</p>	<p>Clerk – Shroton Lines</p> <p>Clerk - information for village website, noticeboards, newsletter and village communication facilities.</p>

	<p>services to accommodate growth. The Plan is available on the council website <a href="https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning-policy/dorset-council-local-plan.aspx">https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning-policy/dorset-council-local-plan.aspx</a> with the consultation running for 8 weeks. There will be a dedicated phone line, 01305 252500, virtual webinars on key areas and themes within the plan for residents and Parish Councils along with a series of podcasts. The Parish Council will submit its response to the Dorset Local Plan consultation by the end of February 2021.</p> <p><b>Cllr Somper</b> took a question about Dorset Council's green environment issues and advised the council that Dorset Council worked to the national guidelines in collaboration with the Planning, Renewable Energy and Environment directorates addressing green issues and conservation matters.</p> <p><b>Mr Jason MacIntosh</b> advised the council of the persistent and extensive dog fouling in the Fairfield and asked the council to put large notices on gates and fences to remind people that if dogs foul in a public place, the owner has a duty to clean up the fouling mess. Council members not too keen to use large notices in a conservation area and are minded to consider an additional dog litter bin. Clerk to contact Dorset Waste Partnership (DWP) to determine costs and options for collection by DWP operatives.</p>	<p>Parish website carries access information and dates for the proposed webinars and telephone number to assist local people.</p> <p>Clerk – Shroton Lines and encouraging people to report incidents <a href="https://dorset-self.achieveservice.com/service/DWP_Report_dog_fouling_in_Dorset">https://dorset-self.achieveservice.com/service/DWP_Report_dog_fouling_in_Dorset</a></p>
7. Correspondence	<p>a. Email from Cllr Somper 30 November 2020 – The options consultation for the Dorset Local Plan – this matter was taken at Matter Arising Item 5c. The council to further discuss this matter at 17 February 2021 council meeting.</p> <p>b. Email about Councillors Climate Ecological Emergency Support Group sent with email round-up 16/1/2021. Cllr Barrett requested to follow up if this council is to be represented.</p> <p>c. Council acknowledged Clerk's email round-ups 29/12, 12/1 and 16/1.</p>	<p>Clerk – February agenda</p> <p>Clerk – February agenda</p>
8. Parish Council Representatives	<p><b>Cllr Gibson Fleming</b> – Parish website assistance: no report for this meeting.</p> <p><b>Cllr Hewitt</b> – Footpaths and Bridleways representative: –no report for this meeting.</p> <p><b>Cllr Gredley</b> – Dorset Council Highways representative: no report for this meeting.</p> <p><b>Cllr Hewitt</b> – The Glebe Play Area: Matter taken at Matters Arising Item 5d. Current play inspection valid up to July 2021.</p> <p><b>Cllr Sullivan</b> – The Glebe and Parish trees: no report for this meeting. Item 5e Matters Arising refers.</p> <p><b>Cllr Hewitt</b> - Village Hall representative: no report for this meeting.</p> <p><b>Parish Clerk</b> – DAPTC &amp; A350/C13 Community Group: no further council action after email A350CGpossible objection to the WYATT application P/OUT/2020/00026 for approx. 600 houses between Blandford and Pimperne.</p>	
9. Parish Council Projects	<b>Village Traffic Calming</b>	Council members can request access to

	This matter was not discussed at the January 2021 council meeting. Cllr Hewitt advised the council of information on speed indicator device (£1495). Clerk to retain with village traffic calming papers.	information through Clerk
10. Finance Matters	<p>a. Precept discussion No 5 for the 20 January 2021 meeting. The council discussed:</p> <ul style="list-style-type: none"> <li>○ Revised figure of £300 for the developmental work to the parish website for statutory accessibility with 'Aubergine'.</li> <li>○ Retention of the proposed £650 figure for the general contingency fund</li> <li>○ Clerk to move the unspent £390 (play area maintenance) into the reserved funds for the play area maintenance fund.</li> <li>○ Clerk advised the council that she had not included the total public donations to the play area equipment replacement fund. Total public donations at 20 January 2021 are £700.</li> <li>○ Clerk to complete Precept Application 2021 – 2022 for £8625. This is a reduction of £174 (1.98%) on the previous year's precept application.</li> </ul> <p>b. Record of expenditure to 20 January 2021 to signed by Chairman for RFO retention.</p>	<p>3rd &amp; 4th versions after the 16/12/20 meeting.</p> <p>Clerk – Dorset Council Precept Team action</p>
11. Planning Matters	No planning matters received for this meeting.	
12. Other Matters for next PC meeting	<p>The Clerk advised the council that its:</p> <ul style="list-style-type: none"> <li>• Standing Orders (Revised July 2015)</li> <li>• Financial Regulations (Revised June 2017)</li> <li>• The Glebe Tree Policy (2<sup>nd</sup> reviewed July 2018)</li> </ul> <p>will require reviewing and updating by May 2021. This would be the traditional date for the Annual Parish meeting where such matters are normally taken, ratified and published. The Clerk encouraged the council to view these documents on the Parish website before the next meeting.</p>	Clerk – the Council to view documents and determine review process at February 2021 meeting

The Chairman declared the meeting closed at 7:56 pm.

The proposed date of the next meeting: Wednesday 17 February 2021 at 7:00 pm.

Chairman ..... Date.....  
Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)