

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 19 January 2022

Venue: Shroton Village Hall

Present: Cllr Hewitt, Cllr Gibson Fleming, Cllr Sullivan and Cllr Barrett

In attendance: Cllr Jane Somper (Beacon Ward)

Agenda Item	Discussion Points	Action
1. Apologies	Cllr Gredley	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 15 December 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Barrett and seconded by Cllr Sullivan.	
3. Chairman's announcements	Cllr Hewitt urged the council to highlight the vacancies on the Parish Council. Clerk to include copy for inclusion in the February 2022 Shroton Lines	Clerk
4. Declaration of Interests	None declared	
5. Matters Arising	a. Clerk now in receipt of the New Code of Conduct (Model LGA Code June 2021) from DAPTC. Clerk to produce a revised version for adoption by the Parish Council by May 2022 (Annual Meeting of the Parish Council).	Clerk March /April 2022
6. Democratic Period: a. Dorset Councillor Somper b. Public & Parish Council	a. Dorset Councillor Somper joined the meeting at 7:30 pm. Cllr Somper read through her monthly report and advised the Clerk to anticipate receipt of a copy for the council member's information/reference. b. Public and Parish Council Participation - Cllr Hewitt to research DAPTC lead for trees available for sale to mark the Platinum Jubilee.	Dorset Cllr Somper Cllr Hewitt
7. Correspondence	Emails received by the Clerk for statutory matters and council business are sent onto the Council by the Clerk and itemised for discussion at the next council meeting. a. Highways Winter Service - Salt bins and Dumpy bags - 2021/22 season. No further action as salt bins reported full by council members. b. Clerk's email round ups sent between 15 December 2021 and 19 January 2022 November acknowledged by council members at this meeting.	

<p>8. Parish Council Representatives</p>	<p>Parish Council Representatives – Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:</p> <p>Play Area Report</p> <ul style="list-style-type: none"> • Cllr Hewitt cost of preservative treatment of new play area equipment and equipment/fittings anticipated in 2022. • Cllr Hewitt – refurbishment signage • Cllr Barrett – photographs of play area equipment for Clerk’s Property/Asset record • Cllr Gibson Fleming ready to begin installation of the play are donations box once lead representative(s) identify location. <p>Parish Footpaths and Bridleways</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>Parish Council Website Development</p> <ul style="list-style-type: none"> • Clerk to approach village resident for potential support/assistance with the accessibility requirements of the existing Parish website. • Cllr Barrett to contact DAPTC regarding current costs for a new Parish Council website <p>Dorset Council Highways</p> <ul style="list-style-type: none"> • Cllr Gredley provided the Clerk with an update from the Community Highways Officer about the proposed areas of resurfacing for village roads. The works submitted to DC Highways Asset Team are for surface dressing treatment for 2022-2023. I have Bessells Lane, New Field Lane, The Glebe and Rectory Gardens. A patching gang to repair any defects in the road such as potholes or delamination of the highway and to be followed by the surface dressing gang in summertime to do the final treatment. <p>Dorset Council Parking Consultation</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>The Glebe matters & Glebe Trees (inc. Parish Trees)</p> <ul style="list-style-type: none"> • Cllr Sullivan confirmed local inspection of Glebe trees in January 2022. • Cllr Sullivan advised the council of a discussion with Mr J Simmons about the proposed maintenance work to the Malus Tree - P/TRC/2021/01488 - as applied for and approved by Dorset Council Planning. The Parish Council note the approved private application for this work and has no further comment. • Clerk further advised the council that the annual inspection of the Lombardy Poplar trees should now take place in February 2022. <p>A350/C13 Community Action Group (CAG)</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>Shroton Village Hall</p> <ul style="list-style-type: none"> • No report for this meeting. Cllr Hewitt will attend the next meeting of the SVHC to determine potential arrangements for HM Queen Platinum Jubilee. <p>DAPTC</p> <ul style="list-style-type: none"> • Clerk advised ed the council of the additional dates for New Councillor training in email roundups sent up to the date of the meeting. Clerk to advise Cllr Hewitt of the dates for Planning Matters training sessions in 2022. 	<p>Cllr Hewitt February 2022 Cllr Hewitt February 2022 Cllr Barrett February 2022 Cllr Gibson Fleming February 2022</p> <p>Cllr Barrett January 2022</p> <p>Clerk to confirm arrangements and advise in Shroton Lines March 2022</p> <p>Cllr Hewitt February 2022</p> <p>Council members to review training dates Cllr Hewitt to identify dates for training</p>
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9. Parish Council Projects	Village Projects a. Village Traffic Calming Project - Not taken at this meeting. b. Litter Picking – Cllr Barrett will coordinate and promote the next litter picking session for community participation in March or April 2022. c. Village recycling – Not taken at this meeting.	Cllr Barrett February 2022 Cllr Gredley February 2022
10. Finance Matters	a. Precept 2022 – 2033 discussion No 4 FINAL for council review and agreement prior to submitting to the Dorset Council precept Team. Final figure includes: <ul style="list-style-type: none"> • Defibrillator maintenance and upkeep £100 (new cost), • Shroton.org - ongoing costs while new Parish Council website determined or embedded £120, • Clerk's expenses and stationery £50 (new cost), • Parish Council projects (to be determined) £400, • New Parish Council website £500 (new cost) • HM Queen Platinum Jubilee fund £500 (new cost). The council discussed the papers presented by the Clerk for this meeting. The council agreed the figure of £5730 as the budget required for 2022 – 2023. Clerk instructed to submit Precept request to Dorset Council Precept Team by 27 January 2022. b. Record of expenditure to 19 January 2022 to be signed by Chairman for RFO retention.	Chairman and Clerk – sign Precept calculation 2022 – 2023 February 2022 Clerk – receipts/invoice log
11. Planning Matters	Planning Matters: b. Cllr Hewitt - P/PABA2/2021/01781 - Deer Farm Gallows Corner to Farrington - Gallows Lane Farrington DT11 8RA - Erection of agricultural building. Clerk's email 29 December 2021 refers. c. Council discussed P/PABA2/2021/01781 with Dorset Councillor Somper. Future responses to Dorset Council Planning Applications Team to meet planning criteria for effective objections and responses from the council.	
12. Other Matters	a. Tree varieties to be considered for the 'green canopy' and events for HM Queen Platinum Jubilee b. Recruitment of additional Parish Councillors	All Council members Feb 2022

The presiding Chairman declared the meeting closed at 8:09:pm.

Presiding Chairman Date.....
Iwerne Courtney & Stepleton Parish Council

The proposed date of the next Parish Council meeting is 16 February 2022
(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 20/01/22