

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 5 May 2021 **Venue:** Remote meeting – Google meet. <https://meet.google.com/fau-xvtb-zdx>

Present: Cllr Hewitt, Cllr Gredley, Cllr Barrett and Cllr Sullivan

Agenda Item	Discussion Points	Action
1. The Annual Parish Meeting:	<p>This meeting took place at 7 :00 pm and was attended by Mrs J Hewitt, Mr J Gredley, Mrs C Barrett and Mr T Sullivan. There were no members of the public or Parishioners at this meeting , nor had the Clerk received requests to access the virtual Annual Parish Meeting. The meeting members discussed:</p> <ul style="list-style-type: none"> • The current Community Governance Review • The village defibrillator • A village litter initiative • More flowers for the village verges and green spaces <p>Mr H Gibson Fleming was not present to provide an update of the proposed Wessex Internet support for the village play area. This meeting was closed at 7:35 pm. The draft minutes of this meeting can be found on the Parish website www.shroton.org</p>	
2. The Annual Parish Council Meeting	<p>The Annual Parish Council Meeting started at 7:40 pm and attended by Cllr Hewitt, Cllr Gredley, Cllr Barrett and Cllr Sullivan. There were no members of the public or Parishioners at this meeting, nor had the Clerk received requests to access the virtual Annual Parish Council Meeting.</p>	
3. Election of Chairman of the Parish Council	<p>Councillor Hewitt was duly re-elected Chairman of the Parish Council. Proposed by Cllr Barrett and agreed unanimously by the council members present</p>	<p>Clerk - Acceptance of Office signature with DC Legal & Democratic service</p>
4. Apologies	<p>Cllr Gibson Fleming and Dorset Councillor Somper</p>	

5. Minutes of Previous Meeting	The Minutes of the meeting held on 14 April 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Gredley and seconded by Cllr Barrett.	Clerk
6. Chairman's announcements	No announcements.	
7. Declaration of Interests	None declared	
8. Matters Arising	<p>a. The Clerk asked for clarity in identifying the Parish Council Representatives. Cllr Hewitt confirmed with the council that</p> <ul style="list-style-type: none"> • Cllr Barrett – Play Area and Parish Website representative • Cllr Hewitt – Footpaths & Bridleways and the Village Hall representative • Cllr Gredley – Dorset Council Highways & Parking consultation representative • Cllr Sullivan – The Glebe (inc. trees) & A350/C13 Community Group representative • Clerk – DAPTC (County Local Government Association) requirement 	
9. Democratic Period: a. Dorset Council b. The Public & Parish Council	<p>a. Dorset Councillor Somper (Beacon Ward), provided the Council with her Annual Parish Report May 2021 prior to the meeting. This will be available on the Parish website and has been disseminated through local information networks. The council had no questions for this report. Councillor Somper joined the meeting at 7:55 pm. Towards the end of the meeting Cllr Somper advised the council on the proposed changes to the Dorset Council waste collections in North Dorset starting in June 2021. Cllr Somper stressed that there would be no reduction in services and that households affected by these changes would be informed by letter.</p> <p>b. No matters requiring discussion.</p>	Clerk – information for website and SL June 2021
10. Correspondence a. DAPTC email 05/03/21 refers b. DAPTC email 29 April 2021 refers	<p>a. Cllr Hewitt included the current Community Governance review of all town councils, parish councils and parish meetings in the Open Forum discussion of the Annual Parish Meeting May 2021. There are no changes to the governance arrangements for Iwerne Courtney & Stepleton Parish Council.</p> <p>b. The council discussed the virtual council meetings cessation* and the call for evidence from Ministry of Housing, Communities & Local Government (MHCLG) as the council now sit in its last virtual meeting. MHCLG are seeking the views on the use of virtual access that have allowed local authorities to hold meetings remotely during the Covid-19 situation. Cllr Sullivan will respond to the call for evidence on behalf of the council.</p>	Clerk for SL June 2021 Cllr Sullivan

	<p>*High Court Case No: CO/1172/2021 dated 28 April 2021 ruling on remote meetings - All councils must now return to holding physical meetings from 7 May. This includes around 2,000 local (parish and town) councils with elections who must hold an annual meeting in May following those elections.</p> <p>c. The council acknowledged receipt of the Clerk's email round-up 20 April and 3 May 2021</p>	Council information and reference
11. Parish Council Representatives	<p>Parish Council Representatives and Project work– Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:</p> <p>Play Area Report</p> <ul style="list-style-type: none"> • Clerk – advised the council that the Play Area Inspection date would be sometime in May 2021 with the Play Inspection Company. • Cllr Gredley thanked for his maintenance of 2 fence posts – remedial maintenance costs being determined. • No further action on the 'abandoned bench matter'. Cllr Barrett removed the bench to the Blandford recycling site. <p>Parish Footpaths and Bridleways</p> <ul style="list-style-type: none"> • No report for this meeting. <p>Parish Website Development</p> <ul style="list-style-type: none"> • Cllr Barrett has not received a response from DAPTC regarding the council's interest in the 'Aubergine' offer for the redevelopment of the Parish website. An alternative website development facility is being researched. • Clerk to approach Mr Jim Bird for an additional web page to promote news bulletins i.e. CPRE, The Cranborne Chase AONB, Rural Services, Dorset Council Highways, Wessex Water & more links on the Parish website for general public interest. <p>Dorset Council Highways</p> <ul style="list-style-type: none"> • Cllr Gredley advised the council that he was unable to access the DC Highways webpage to determine the status of the requested re-surfacing work of the Parish roads (scouring and re-dressing). Clerk to kept advised of any development. <p>Dorset Council Parking Consultation</p> <ul style="list-style-type: none"> • Cllr Gredley advised the council that a meeting for the working party on the parking consultation had yet to be called. <p>The Glebe matters & Glebe Trees (inc. Parish Trees)</p> <ul style="list-style-type: none"> • Clerk – no response at 4 May 2021 from Dorset Council Arboricultural Team for a date to inspect the Lombardy Poplar trees and 2 trees requiring essential maintenance. • Cllr Sullivan confirmed local inspection of Glebe trees in April and May 2021. <p>A350/C13 Community Action Group (CAG)</p> <ul style="list-style-type: none"> • No report for this meeting. <p>Shroton Village Hall</p> <ul style="list-style-type: none"> • No report for this meeting. <p>DAPTC -</p>	<p>Cllr Barrett</p> <p>Cllr Barrett – update June 2021</p> <p>Clerk</p> <p>Cllr Gredley – update June 2021</p> <p>Clerk – immediate action</p>

	<ul style="list-style-type: none"> DAPTC bulletin – Cllr Barrett indicated interest in the new councillor training date in May 2021 and will contact the Clerk for availability. 	Cllr Barret & Clerk
12. Parish Council Projects	<p>Village Projects</p> <p>a. Village Traffic Calming Project - Not taken at this meeting.</p> <p>Cllr Hewitt explained that the council had successfully completed a number of village projects in the past and encouraged the council to consider ideas for more village projects. The village traffic calming project will remain a priority of the council, but it was agreed that additional projects should also be mooted. The matters discussed earlier in the Annual Parish Meeting gave support for projects like the additional flowers in the roadside verges and on the Glebe and a village litter pick. Cllr Hewitt asked what the council thought of a designated area for the young cyclists to hone their acrobatic skills to keep them off the village roads and safe.</p> <p>Cllr Gredley volunteered to look into promoting more sustainable and eco-friendly recycling within the village.</p>	<p>Clerk to include for June 2021</p> <p>Cllr Gredley update June 2021</p>
13. Finance Matter	<p>a. Clerk advised the council of receipt of a remittance advice for 1st Precept 2021 - 2022 payment £4,312.50.</p> <p>b. Clerk having prepared Section 2 Accounting Statements for AGAR 2020 – 2021 required the Chairman of the Parish to sign and date the document. Clerk to complete approval references on completion.</p> <p>c. Council approved payment to J P Consultants (internal audits 2020 - 2021) £75.</p> <p>d. The Council considered the revised annual insurance premium of £892.75 from Came & Company. This represents a 43% increase against the previous year's premium of £624.32. Clerk had earlier requested an explanation into this increase and advised the council, that the insurance market is hardening, bringing increased premiums and tightening of terms. This, together with the reduction in profits, falling investment and a hardening market, which has been exacerbated by COVID-19 and other issues. Clerk reminded the council that its insurance cover with Came & Co expires 31 May 2021. Clerk instructed to determine cancellation costs with Came & Co and seek details of alternative cover.</p> <p>e. Revised record of expenditure to 5 May 2021 to be signed by Chairman for RFO retention after Finance Item D determined.</p>	<p>Clerk – immediate action and to continue to updating the council of developments</p>

14. Planning Matters	<p>a. Clerk advised the council of her concern at not being able to see the council's letter 20 April 2021 on the Dorset Council Planning website and that she had been requested to personally provide copies of this document to local residents.</p> <p>b. Clerk having previously sent P/PABA/2021/00881 Deer Farm, Planning Decision Notice 21 April 2021 to the council was further instructed to provide the organisations listed in the council's letter 20 April 2021 with a copy of this Planning Decision Notice.</p> <p>c. Before Cllr Hewitt advised the council on the planning applications for Little Grange, she asked Cllr Somper 'out of council' why the applicants for the agenda listed planning items had to literally jump through hoops for modifications to this listed property; whilst the previous application for Deer Farm Farrington, with its potential devastating impact on an iconic landscape could be approved as an agricultural building.</p> <p>P/VOL/2021/00108 - Little Grange Main Street Shroton DT11 8QF - Erect conservatory and porch. Raise height of chimney. (Demolish greenhouse).(Variation of Condition No. 1 of Planning Permission No. 2/2019/1174/HOUSE to amend the approved plans).</p> <p>d. P/VOL/2021/01332 - Little Grange Main Street Shroton DT11 8QF - Demolish greenhouse. Erect conservatory and porch. Raise height of chimney. Carry out internal and external alterations. (Variation of Condition No. 1 of Listed Building Consent No. 2/2019/1175/LBC to amend the approved plans). The council had no objections or further comments for these applications.</p>	<p>Clerk for CPRE, Cranborne Chase plus 6 more</p> <p>Clerk for DC Planning</p>
15. Other Matters for next PC meeting	Nothing taken.	

The Chairman declared the meeting closed at 8:20pm.

1. The proposed date of the next Parish Council meeting is Wednesday 16 June 2021 and will start at 7:00 pm. As it stands this is to be a face-to-face meeting – 5 May 2021 Item 10 b/839 refers.
2. The Clerk is to enquire as to the availability of St Mary's Church for this meeting. An alternative venue (in good weather) is in the back garden of the Shroton Village Hall. The council's village hall representative to determine availability.
3. The Clerk will advise the council of the arrangements for this proposed meeting.

Chairman Date.....
Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 07/05/21