

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 14 September 2022

Venue: Shroton Village Hall

Present: Cllr Sullivan, Cllr Hewitt, Cllr Gredley, Cllr Barrett, Cllr Christmas

In attendance: Simon Parker

Agenda Item	Discussion Points	Council Action
a. Apologies	Apologies from Cllr Somper	
b. Minutes of Previous Meeting	The Minutes of the Parish Council Meeting held on 17 August 2022 having been previously circulated, were agreed and duly signed by the presiding Chairman, proposed by Cllr Hewitt and seconded by Cllr Gredley .	
c. Chairman's announcements	The Chairman expressed on behalf of the Parish Council the sorrow felt in the village at the death of her Majesty the Queen. Cllr Sullivan welcomed Simon Parker as the new Clerk appointed at the Extraordinary meeting of the Council preceding this meeting. Simon will undertake the role of Clerk as of the October meeting, but would attend this meeting as an observer.	
d. Declaration of Interests	None	
e. Matters Arising	<ul style="list-style-type: none"> a) Parish Council's tree purchase: A discussion took place regarding the purchase of a tree to mark the Queens Jubilee tree canopy initiative b) Bulbs for Spring 2023: Cllr Hewitt has proposed purchasing mixed spring bulbs for the Glebe (see Finance) which was supported by all. c) Updated Standing Orders were approved and adopted. d) Updated Financial Regulations were approved and adopted. 	<p style="color: red;">Cllr Hewitt to propose a tree and cost estimate Cllr Hewitt to order bulbs</p> <p style="color: red;">Cllr Sullivan to update, post on Parish website, and remove old versions</p>
6. Democratic Period: a. Public & Parish Council	<ul style="list-style-type: none"> a) Cllr Somper not present but her report has been received. The Adult Social Care information was noted. 	

7. Correspondence	<p>An email from Weidmar Hospice has been received regarding a request to have the opportunity to bring their outreach vehicle into the village and surrounding areas to enable an opportunity to talk to people about the charity. The Chairman has responded , awaiting a suitable opportunity. Cllr Gredley to advise on a suitable date to make an invitation to a VH Coffee morning</p> <p>An email received from Child Okeford Parish Council requesting an £82 contribution to the replacement of chairs from Iwerne Courtney Church, mistakenly burnt on the Jubilee beacon. The council requires a view of the original message from the Church to Child Okeford.</p> <p>An email requesting advice on planning permission for solar panels in a conservation area has been received. Planning North has supplied this advice upon request from the chairman.</p>	<p>Cllr Gredley to advise on a Coffee morning date.</p> <p>Cllr Sullivan to make request to Child Okeford PC for original message.</p>
8. Parish Council Representatives	<p>Parish Council Representatives to advise on areas of representation as appropriate</p> <p>Play Area Report - Cllr Hewitt: Decking oil has now been applied to all wooden surfaces and a grass mat supplied.</p> <p>Footpaths and Bridleways – Cllr Hewitt : The Ranger has agreed to cut the wild flower area. More footpath markers will be installed, in particular behind Courtney Close.</p> <p>Parish Website Development and update on new Parish website- Cllr Barrett: 3 emails sent to DAPTC without response. Cllr Sullivan will take this up with DAPTC as to the status of the Aubergine website project and current costs. Cllr Sullivan emphasised the importance of getting a modern website.</p> <p>Dorset Highways – Cllr Gredley: After recent works, an important and effective storm drain on the Main Street adjacent to the old Rectory has recently been converted to a covered drain. This matter could result in flooding of Rectory Gardens and we need to take steps to prevent it. Cllr Gredley has been in touch with Highways, who indicated action might be slow as officers were now handling 3 other areas</p> <p>The Glebe matters & Glebe Trees (inc. Parish Trees) – Cllr Sullivan Cllr Sullivan confirmed the monthly inspection of the Glebe trees. The maintenance work on the Lombardy Poplars has been completed.</p> <p>A350/C13 Community Action Group – Cllr Sullivan: Nothing to report.</p> <p>DAPTC – Chairman reported the extensive communication regarding Operation London Bridge (Her Majesty's death) and measures taken.</p>	<p>Cllr Sullivan to contact DAPTC</p>
9. Parish Council Projects	<p>Village projects</p> <p>a) Village Traffic Calming Project: Not taken at this meeting</p>	

<p>10. Finance Matters</p>	<p>a) Council approved Clerk's laptop and software purchase up to a maximum £500 b) Council approved DCC invoice for Arboriculture services (Lombardy Poplars), £900 c) Council approved Play area maintenance costs (decking oil and grass mat) for the amount of £76.99, and to reimburse Cllr Hewitt d) Council approved Aubergine website costs £199 + VAT. Cost will be confirmed at the next meeting and no action will be taken if the cost exceeds the amount stated. e) Council approved payment of £49 DAPTC invoice for new councillor induction training: Cllr Barrett f) Council approved payment of £49 DAPTC invoice for new councillor induction training: Cllr Christmas g) Council approved purchase of 120 mixed spring bulbs at cost up to £50 h) Council was advised of a late PAYE penalty charge of £200 which is under appeal.</p>	<p>Clerk to purchase and supply invoice to next meeting</p> <p>Cllr Sullivan to organize payments</p>
<p>11. Planning Matters</p>	<p>P/FUL/2022/05158 : Stepleton House Iwerne Stepleton Blandford Forum DT11 8PR Proposal: Change of use of East Wing to use as a separate C3 dwelling with associated car parking, garden and recycling and waste bin areas. No objections. P/HOU/2022/05405 Stepleton House A350 - Troy Town To Okeford Road Iwerne Stepleton Blandford Forum DT11 8PR Proposal: Construction of an extension to accommodate a new kitchen at Stepleton House. No objections. P/LBC/2022/05406: Stepleton House A350 - Troy Town To Okeford Road Iwerne Stepleton Blandford Forum DT11 8PR Proposal: Construction of an extension to accommodate a new kitchen at Stepleton House, Dorset. No objections. P/FUL/2022/04790 Location: Hambledon Hill Farm, Unit 2 New Field Lane Shroton DT11 8QR Proposal: Erect double garage/workshop with home office above. The council has no objections to the building of a garage as such, but the size and dimensions of the current application causes concerns. We believe the current proposal would be an excessively dominant feature on the landscape and would in fact have the appearance of a second house when viewed from the road and from distance. The council will therefore request a smaller development</p>	<p>Cllr Sullivan to respond to Dorset Council</p>
<p>12. Other Matters for October and onwards</p>	<p>Cllr Hewitt advised that a light would be required over the defibrillator outside the Village Hall</p>	

The presiding Chairman declared the meeting closed at 8:00 pm

The date of the next Parish Council meeting is 19 October 2022

Presiding Chairman
Iwerne Courtney & Stepleton Parish Council

Date.....

LK 20/0722

DRAFT